

CAXTON PARISH COUNCIL
Minutes of the Meeting of the Parish Council held in the Village Hall
on Thursday 9 July 2015 at 7.45 pm

Present: Councillors: K Howard (Chairman), R Millard, H Barbour and S Bushby.

In attendance: 2 members of the public including Sally Bushby, and Mrs C Newton (LGS Services).

1. Apologies for absence and declarations of interest

1.1 To receive written apologies for absence and reasons

Apologies were received from Cllrs Post and Blair (both out of parish), Cllr Molloy and County and District Cllr Mervyn Loynes (personal).

1.2 To receive declarations of interests from councillors on items on the agenda

None.

1.3 To receive written requests for dispensations including requests and to grant any requests for dispensation as appropriate

None.

Comments & observations from members of the public and reports from District & County Councillors

None.

2. Co-option to fill casual vacancy

After an opportunity was allowed for questions to be asked, the two candidates for co-option left the meeting at 8 pm.

Sally Bushby was proposed by Cllr Millard and seconded by Cllr Barbour. Julian Heath was proposed by Cllr Barbour and seconded by Cllr Millard. A secret ballot was held. At 8.05 pm the two candidates re-joined the meeting. Sally Bushby was elected by two votes to one. Dr Heath left the meeting. Cllr Bushby signed the declaration of acceptance of office in the presence of members before taking her seat on the Council.

3. To approve the minutes of the previous meeting on 14 May 2015

RESOLVED that the minutes of the meeting on 14 May be approved and signed by the Chairman. (Prop RM, 2nd HB)

4. Matters arising from the last meeting

4.1 (6.2) Buchans – shrub maintenance on pond area – to consider costs

RESOLVED to accept the quotation for £160 plus VAT from Buchans to carry out the pond landscaping. (Prop RM, 2nd KH)

4.2 (7.2) Proposal that the Parish Council purchases some more 30 mph bin stickers and to consider how this might be funded – to consider prices

RESOLVED to defer this matter until the end of the financial year to ascertain whether there was any flexibility in the budget.

4.3 (9.3) Annual play inspection – to consider quote to realign gate

RESOLVED to accept the quotation from Cambourne Parish Council for £156.59 to repair the fence and gate post. (Prop HB, 2nd SB)

Other

(6.1) The work on the goal posts had been completed and looked excellent.

(7.3) Information on “Thank you” signage is to be obtained for the next meeting. Difficulties in obtaining permission for repeater signs were being encountered. A letter of complaint has been sent.

(7.8) Brambles – the wrong footpath had been identified. The Chairman had spoken to the landowner who had cut the vegetation back.

Residents are to be notified via the newsletter that the need for hedges to be cut back should be reported directly to CCC and the web link is to be provided. The Chairman will action.

RESOLVED to alter the wording on future agenda to read “Matters Arising from the Minutes.”

5. Local matters and members’ items for info only unless stated

5.1 Proposal that the Council purchases or contributes towards some Speedwatch kit and to consider how this might be funded

RESOLVED to defer consideration of this matter to a future meeting next year. (Prop SB, 2nd HB)

5.2 Police Panel Liaison meeting report

RESOLVED to invite PCSO Jackson to the next meeting to demonstrate the marking of property and that Cllr Blair should publicise the PCSO’s attendance at the next meeting, if he is able to attend.

6. Planning and Tree Works

6.1 Applications received since the last meeting

6.1.1 S/0883/15/FL – Wildlife Park Educational Centre, Cambridge Road, Eltisley – to note response made between meetings

Noted.

6.1.2 S/1155/15/FL – The Pyghtle, Royston Road – Extension

RESOLVED to recommend approval but to make the observation that the Planning Assessment Q13 regarding Flood Risk was incorrectly completed, as the answer in the application had stated “No,” but the area was subject to flooding, and had flooded several times. (Prop RM, 2nd KH)

6.2 SCDC notifications - to note any received

None.

6.3 Tree works applications – to consider any received

None.

7. Finance and procedure

7.1 To receive the financial report and approve the payment of bills

RESOLVED to receive the financial report, and that the invoices and bank statements be checked at the end of the meeting, before the cheques are signed.

RESOLVED that the payments as listed be approved for payment, plus Buchans (grass cutting May) £400.80 and £400.80 (grass cutting June). (Prop HB, 2nd RM)

Salary	£111.74
Salary	£22.57
HMRC (PAYE/NIC)	£89.20
Salary	£111.54
LGS Services (Admin support)	£599.37
LGS Services (Admin support)	£504.05
Algar Signcraft (Signs)	£144.00
RPM (Safety surfacing)	£216.00
Village Hall (Room hire)	£108.00

Credits, including receipt of the verges grant, were noted.

RESOLVED that no further action should be taken to arrange the transfer of the balance of £3.78 from Santander Bank to Unity Trust Bank. (Prop KH, 2nd RM)

7.2 To consider any quotes for urgent works required because of risk

None.

8. To consider matters arising out of correspondence received including

8.1 CCC – Consultation on revision of Cambridgeshire’s Strategy for Flood Risk Management

RESOLVED to delegate to the Chairman to study the consultation document and consider whether a response is required, and to make a response if necessary. Full details of any response made are to be published in the magazine and quoted in the Clerk’s report. ^(Prop RM, 2nd KH)

RESOLVED that the County Council website should be used to report any flooding and that Mrs Val Gape of Royston Road is to be asked to report any flooding at her end of the village.

8.2 Cambourne Parish Council Governance Review

RESOLVED to respond that Caxton Parish Council supports Cambourne Parish Council in their request for a governance review of the land area in the north of the Caxton parish referred to as “West Cambourne” subject to this review only taking place if and when the Local Development Plan covering this development area is approved by the Government Inspector and satisfactory development plans are approved by SCDC. This support is conditional because Caxton Parish Council wishes to be involved with negotiations regarding the S106 agreement to mitigate against the impact of the loss of land from within the Parish and also to mitigate against the inevitable increase of traffic through Caxton.

8.3 Diocese of Ely response on proposed changes to Village Hall constitution

Cllr Barbour declared an interest as Treasurer of the Village Hall Committee and left the meeting at 9.32 pm

This will be an agenda item at the next meeting when the Council will consider what if any action is required and how the £1000 costs could be met if the matter is to be progressed.

The Chairman will liaise with the Clerk and speak to the Village Hall Chairman.

Ely Diocese will be thanked for their letter, clarification sought on when the funds would be required and explaining that unfortunately due to the absence of several members at the Parish Council meeting it had been decided to defer a decision to the next meeting.

9. Closure of meeting

There was no further business and the meeting closed at 9.43 pm.

SignedChairmandate.